

ADELAIDE ARCHERY CLUB INCORPORATED
PO Box 133 Walkerville SA 5081
Phone (08) 8239 0101

CONSTITUTION

9th August, 2011

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| NAME | 1. | The name of this organisation shall be the Adelaide Archery Club Inc. hereafter referred to as "the Club". |
| OBJECTS | 2. | The objects of the Club shall be: <ul style="list-style-type: none">▪ to promote the practice of archery as a pastime, recreation and amateur sport in accordance with the high spirit and honorable tradition of that most ancient sport.▪ to encourage membership.▪ to interpret and enforce rules for the practice of archery.▪ to hold tournaments and to determine the Club champions.▪ to hold regular competitions and to provide prizes to be competed for by members of the Club. |
| MEMBERSHIP | 3. | Membership shall be open to those who uphold the objects of the Club and who are enrolled with the sanction of the Club upon payment of the prescribed fees. |
| <i>Officer's fees</i> | 3.1 | Subscriptions payable by Officers of the Club may be waived at the Club's discretion. |
| <i>Waiver of fees</i> | 3.2 | Joining fees and subscriptions may be waived by the Club in cases of genuine hardship or where membership has been granted because of special circumstances. Such applications are to be made in writing to the Executive who shall treat them in confidence and make a recommendation for decision by the Club at a general meeting. |
| <i>Type of membership</i> | 3.3 | There shall be five classes of membership: Life membership, Full membership, Social membership, Honorary Social membership and Junior Club membership. For all other purposes of this constitution, unless specifically stated to the contrary, a Life member shall be deemed to be a Full member. |
| <i>Junior Club membership</i> | 3.4 | Junior Club membership shall confer such rights, privileges and responsibilities as shall be determined from time to time. |
| <i>Unfinancial members</i> | 3.5 | A Full or Social member who fails to pay the required fees by the due date shall be deemed un-financial and cannot participate in any Club activity. A member who remains un-financial for a period of more than one calendar month after the Club membership becomes due and payable without reasonable explanation being given to the Executive shall cease to be a member of the Club. |
| <i>Expulsion of members</i> | 3.6 | A member may be expelled for conduct detrimental to the best interests of the Club; a majority vote at an AGM or a special meeting is required. |
| VISITORS | 4. | Visitors are defined as: <ul style="list-style-type: none">• Members of another archery club who are affiliated members of Archery Australia or FITA• such persons who from time to time attend novices' coaching schools conducted by the Club or such "open days" organised by the Club for membership or publicity purposes. |

<i>Conditions</i>	4.1	The Club may impose such fees and requirements on Visitors as it may from time to time determine.
AWARDS	5.	The Club may bestow such awards or honours upon members as it may from time to time determine.
PATRONS AND SUB-PATRONS	6.	A Patron and Sub-Patrons may be appointed and such appointments shall be made at the AGM.
OFFICERS AND OFFICIALS	7.	The Executive Committee of the Club shall be: President, Vice President, Secretary and Treasurer. Other offices and committees may be established as required.
<i>Public Officer</i>	7.1	The Club shall appoint a Public Officer.
<i>Offices to be Honorary</i>	7.2	All offices are to be honorary. Officers and Officials shall be elected at the Annual General Meeting.
<i>Officers to be Members</i>	7.3	Officers and Officials may only be elected from within the membership of the Club.
<i>Responsibilities</i>	7.5	All Officers and Officials shall be responsible to the President and the general meetings of the Club.
<i>Vacancies</i>	7.6	Any vacancy of office arising during the year may be filled by appointment at a general meeting and the appointee shall hold office until the next annual general meeting.
INDEMNITY OF OFFICERS AND OFFICIALS	8.	No Officer or Official of the Club shall be liable for the acts, receipts, neglects or defaults of any other Officer or Official or for the insufficiency or deficiency of any security in or upon which any of the monies of the Club shall be vested or for any loss or damage arising from bankruptcy, insolvency or tortious act of any person with whom any monies, securities or effects shall be vested, deposited or for any loss occasioned by any error of judgment or oversight on his part or for any other loss, damage or misfortune whatever which shall happen in the execution of the duties of his office or in relation thereto unless the same happens through his own dishonesty.
AUDITORS	9.	An auditor shall be appointed at any Club meeting and shall audit the Club books of account prior to the annual general meeting and shall have statement at any time.
EXECUTIVE COMMITTEE	10.	<ul style="list-style-type: none"> ▪ The Association shall have all the powers conferred by Section 25 of the Act and, in particular, may: ▪ Invest any money of the Club in any securities of or guaranteed by the Government or Parliament of the Commonwealth or a state with the power from time to time to redeem, to vary or to transpose such investments into others of a like nature. ▪ Raise funds in addition to subscriptions, fees and levies in such manner as the Executive Committee deems fit. ▪ Take action in extraordinary circumstances without the prior approval of a general meeting provided this action is reported to the next general meeting. ▪ Pay accounts. ▪ Authorise four bank signatories who shall be the President, Vice President, Secretary and Treasurer. Any two of these shall authorize payments. ▪ Appoint other bank signatories if deemed necessary. ▪ Appoint Committees for specific purposes.

- Review or revoke any action of its Committees, Officers or Officials.

MANAGEMENT	11.	Management of the Club shall be vested in the membership in general meeting.
<i>Frequency</i>	11.1	The Club shall conduct general meetings at least six times in each year and the interval between any two meetings shall not exceed three months.
<i>Leave of absence</i>	11.2	If any member of the Executive Committee be absent from three consecutive meetings without an acceptable apology or permitted leave, the Club may declare that office vacant and appoint a replacement.
<i>Notice of meetings</i>	11.3	Club members shall receive at least twenty-one days notice of all meetings.
<i>Quorum</i>	11.4	No meeting shall be empowered to transact business unless a quorum of at least 10 members entitled to vote is present.
<i>Absent officers</i>	11.5	The President shall normally preside at all Club meetings. At the request of the President or if the President is absent, the Club members present shall appoint the Vice President or one of their number to chair that meeting. If the Secretary is absent, the Club members present shall appoint one of their number to record minutes of that meeting.
<i>Financial year</i>	11.6	The Club financial year shall commence on 1st July and end on 30th June.
<i>Annual General Meetings</i>	11.7	There shall be an annual general meeting within three months of the end of the financial year. The order of business shall be: <ul style="list-style-type: none"> • Confirmation of the minutes of the previous annual general meeting • Receipt of such annual reports as required. • Receipt of the audited financial statements for the previous financial year. • Granting of Life Memberships if appropriate. • Election of Officers and Officials. • Transaction of other business of which at least twenty one days notice has been given to all members.
<i>Special meetings</i>	11.8	Special meetings to deal with matters of urgency or of major importance may be called by the President or at the request of ten full members provided that at least twenty one days notice is given to all members and the business to be discussed is detailed in the notice. Posting of such notice on the Club's notice board will be considered sufficient notice to members.
<i>Minutes</i>	11.9	Minutes must be taken of all general meetings, special meetings and annual general meetings. Such minutes must be confirmed at the next general or annual general meeting and signed by the chairperson of that meeting. These minutes shall then form evidence of the proceedings of that meeting.
VOTING	12	Unless otherwise stated herein, at all meetings: <ul style="list-style-type: none"> • Only adult members shall be entitled to vote. • Members shall be entitled to one vote each. • The Chair shall be entitled to a deliberative vote as well as a casting vote. • Motions shall be decided by a simple majority of those entitled to vote and voting. • Voting on motions shall be by show of hands unless two or more voting members present at the meeting request a secret ballot in respect of a particular motion.

<i>Absentee voting</i>	12.1	At Annual General Meetings and Special Meetings only, absentee voting by the use of the Club's Absentee Voting Form will be allowed.
<i>Elections</i>	12.2	<p>Election of Officers and Officials:</p> <ul style="list-style-type: none"> • Election of Officers and Officials shall be by secret ballot. • Officers and Officials shall be elected by a simple majority.
GENERAL MEETING POWERS	13.	<p>The Club may, at general or special meetings:</p> <ul style="list-style-type: none"> • Buy, take on lease or otherwise acquire any real property for the purposes of the Club. • Sell or otherwise dispose of all or any of the real or personal property of the Club. • Let all or any portion of the real or personal property of the Club for such term or terms at such rent or rents and generally upon and subject to such terms, conditions and agreements as may be deemed desirable and to accept the surrenders of leases and the vacation of tenancies. • Authorise the borrowing of money from any approved person, body or corporation at such interest rates and terms as the Club deems fit and covered by a bill of sale, debenture or such other document as is appropriate.
REGULATIONS	14.	The Club shall be empowered to determine Regulations consistent with this Constitution.
	14.1	Regulations shall be determined at meetings of the Club.
ALTERATIONS TO CONSTITUTION	15.	<p>The Constitution may be altered only at an annual general meeting or at a meeting specially called for this purpose and passed by a three quarters majority of those present, entitled to vote and voting. Any proposed amendment to the Constitution for inclusion on the agenda must be submitted to the Secretary in writing and at least twenty one days notice of the amendment(s) shall be given to members before that meeting.</p> <p>A special meeting for the purpose of amending the Constitution may not be called until the purpose proposed amendment is in writing, signed by ten full members or half of the membership whichever is the lesser and in the hands of the Secretary.</p>
INCOME AND PROPERTY	16.	The income and property of the Club shall be applied solely to the promotion of the objectives of the Club and not to the members of the Club. Payment however, may be made to members as remuneration for particular services rendered to the Club.
DISSOLUTION	17.	At least 21 days written notice of a special meeting called for the purpose of dissolving the Club must be given to all members. If a resolution for dissolution is carried by a majority of not less than three quarters of the voting members present at the meeting, the real and personal property of the Club shall be sold and disposed of by the committee by private treaty or by auction as the committee shall determine with power to the committee to give good and valid receipts for all monies so received.
ARCHERY SOUTH AUSTRALIA AS TRUSTEE	18.	The monies arising from such sale or disposal after payment of all incidental expenses and debts and liabilities of the Club shall be vested in Archery South Australia or the governing body of archery in this state, hereinafter referred to as Archery SA, as trustee to hold

upon trust, to invest such monies in any securities of or guaranteed by the Government or the Parliament of the Commonwealth or a State of Australia with power from time to time to vary or transpose such investment or into others of a like nature and as hereinafter mentioned.

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| <i>Income of trust</i> | 18.1 | The interest derived from the invested trust funds may be used by Archery SA for its own special use. |
| <i>Trust corpus</i> | 18.2 | The trust funds are to be held in trust for advancement by way of loan or debentures to any new archery Club being formed in the greater metropolitan area of Adelaide and affiliating with Archery SA upon such interest rates as are adopted by the banks at that time and for such terms as the officers of Archery SA consider in their absolute discretion necessary and convenient. |